



# Clarence Valley

## ANGLICAN SCHOOL

### RECRUITMENT INFORMATION PACKAGE

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#### **Position**

Secondary Teacher (commencing in 2022)

#### **Salary**

\$70k - \$100k per annum, dependent on qualifications and experience in line with the Independent Schools NSW Teachers (Hybrid Model) Multi-Enterprise Agreement 2017 and its successors.

#### **Length of contract**

1 x 12-month contract, 1.0 FTE

#### **School background**

Clarence Valley Anglican School is a co-educational school with an Anglican Foundation, inclusive of all, caring and positive.

We offer high quality, affordable education from Pre-Kinder to HSC, emphasising care of students and their families, academic excellence, participation in a range of activities, links with the community, innovative pathways in education and growth in Christian and civic values.

Our staff are adaptive and innovative, love teaching at our school and believe in the goodness of all our students. They thrive on developing relationships and are passionate people who can respond to the challenges and opportunities of leading education on the North Coast of NSW.

#### **Summary of role**

Applicants for this position must be dynamic, creative and able to work collaboratively as part of a high-performing staff in English/HSIE or a combination of several subjects. Experience or an ability to teach Stages 4 - 6 in some of the listed subjects is desirable.

The successful applicant requires a creative mind and student-centred pedagogical practices.

Successful applicants will be expected to be active in the co-curricular life of the School. This will include pastoral roles and attending camps, and also include coaching a sport or conducting their own club or interest group. Early career teachers are welcome to apply.

## Essential and desirable criteria

Applicants must:

- Be qualified to teach students up to and including Year 12 in the relevant subject area.
- The ability to teach within a K-12 philosophy.
- Have demonstrated experience with use of ICT equipment and systems in an education context.
- Have demonstrated strong computer literacy with Mac and PC applications (including but not limited to TASS, Google Apps/Classroom, Microsoft Office, email and internet).
- Be supportive of the ethos of independent Anglican education.

Early career teachers are welcome to apply.

Preference may be given to applicants who have previous experience working within a K - 12 setting.

## How to apply

- Closing date for applications is **3pm, Wednesday 8 December 2021**.
- To apply for this position please send applications to:
  - The Principal
  - Clarence Valley Anglican School
  - PO Box 500
  - GRAFTON NSW 2460
  - Email: [principal@cvas.nsw.edu.au](mailto:principal@cvas.nsw.edu.au)
- Applications should include the following, preferably as PDF files:
  - Certified copies of educational transcripts/degrees
  - A covering letter that addresses the specific competencies listed above
  - Names and contact details of three professional referees.



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## ANGLICAN SCHOOL

### POSITION DESCRIPTION

Position title	<b>Secondary school teacher</b>
Department	Secondary
Reporting to	Deputy Principal
Date reviewed	November 2021
Date effective	Term 1, 2022
Industrial award or agreement	Independent Schools NSW Teachers (Hybrid Model) Multi-Enterprise Agreement 2017
Supervisor	Director of Student/Staff Engagement

### POSITION DESCRIPTION

Each staff member values learning as a way of enhancing lifelong opportunities for each and every individual. With a commitment to developing the whole person, our learning and teaching staff will demonstrate this through pedagogy that provides flexible and diverse learning opportunities. These are founded on inquiry/problem solving/project-based experiences that are relevant to our students' real world and are progressively self-directed and increasingly personalised.

All teachers are required to participate willingly in the running of the extensive co-curricular and chapel program of the School. The most important feature of a teacher at Clarence Valley Anglican School is that they are a positive, vibrant, dedicated professional who is capable of inspiring and encouraging students of varying abilities inside and outside the classroom.

Graduate teachers are encouraged to apply for all positions at the college and discuss their experience and abilities in regard to the criteria outlined below.

## **POSITION OBJECTIVES**

This role is responsible for meeting the pastoral and academic needs of students within their care and reports directly to the Director of Learning and Teaching. The role will also support the Principal and Deputy Principal in providing outstanding education for all students.

## **KEY RESPONSIBILITIES**

- Plan, program and deliver high quality teaching and learning activities founded on explicit learning goals for students and how they learn.
- Engage students through regular forms of inquiry learning. This includes problem/project/flip pedagogy, designed to meet diverse student needs and promote learning connected to the real world.
- Select and use relevant innovative teaching strategies to develop creative and critical thinking, problem solving and collaborative learning within an ICT-rich learning environment.
- Deliver relevant curriculum and adhere to syllabus and legislative or system requirements for their subject area.
- Maintain a safe and secure educational environment by enforcing appropriate standards of behaviour in line with our behaviour management policy.
- Develop, select and use formative assessment strategies for feedback linked to learning goals, to inform ways to improve learning.
- Use a variety of contemporary assessment strategies for feedback and to report in line with secondary school expectations.
- Undertake playground supervision duties in line with teaching load.
- Provide high levels of pastoral care including the tutor program and opportunities for regular involvement and feedback with parents and carers.
- Participate in regular staff, faculty, wellbeing and school meetings in line with teaching load.
- Attend parent/teacher/student meetings as required.
- Attend excursions and camps as determined by the Deputy Principal
- Support the co-curricular program of the School (e.g. coaching, tutoring or mentoring student groups).
- Engage in professional learning as identified through the School's strategic plan or School needs such as behaviour management, CPR/emergency care and HSC marking, as deemed necessary by the Deputy Principal.
- Participate in the School's professional development program.
- Maintain and meet the requirements of NESA teacher accreditation.

In addition to the duties described, it is expected that the role will assist the Deputy Principal in other duties as required from time to time.

## **PERSONAL ATTRIBUTES AND EXPERIENCES**

- Be qualified to teach students up to and including Year 12 in the relevant subject area.
- Demonstrate innovative and contemporary learning and teaching abilities.
- Willingness to be actively involved in collaborative learning and teaching.
- Ability to develop and support agile learning spaces.

- Supportive of the ethos of independent Anglican education.
- Model appropriate behaviour, dialogue, attention to detail, confidentiality and professionalism on a daily basis.
- Demonstrate commitment to fostering and participating in a positive team environment including being flexible and adaptable to the changing needs of the team.
- Experience teaching at NSW Higher School Certificate level (or equivalent).
- Demonstrated strong computer literacy with Mac and PC applications (including but not limited to TASS, Google Apps, Microsoft Office, email and internet).
- Demonstrated experience with use of ICT equipment and systems in an education context (including but not limited to Google Drive and Google Classroom).
- Provide regular feedback and information to a variety of key stakeholders including parents, carers, the Wellbeing Team and the Director of Learning and Teaching in a timely manner.
- A willingness to be involved in a K-12 approach.
- Working with Children Check clearance.
- Current first aid and or CPR qualifications.
- Proof of vaccination (COVID-19 Certificate).

Karin Lisle  
**Principal**